

BOARD MEETING SUMMARY

November 15, 2016

➤ Attendance

- Board Members - Arlene Wilson, Jocelyne Hammond, Bob Steenson, John Anderson and Steven Harker.
- Management – Ahamed Umar, Property Manager and Sandra Kamaluddin, Property Administrator, GPMS.

➤ Procedural items

- Adoption of Minutes
- Business arising from Minutes
- Presentation and Adoption of Financial Statement for period ending October 31, 2016
- Correspondence reviewed - (generally resident related)

OTHER BUSINESS

- **Elevator Modernization**
Elevator Co. meetings and specifications are ongoing.
- **Recycle Bins**
DCC45 to install their own recycle facility by April, 2017 as per the City extension.
- **Rainbow International**
To inspect and sign off on repairs completed in units that were affected by flood.

- **Water leak into garage**
Ongoing meetings - to resolve the issues.
- **Parking Signs**
New signs due to be installed at Visitor's Handicap and Contractor's parking at North side of building.
- **Carpet Cleaning**
Scheduled for November 28th and 29th 2016.

Next meeting(s)

Board – December 20, 2016.