

BOARD MEETING SUMMARY

August 22, 2017

➤ **Attendance**

■ Board Members – Steve Harker, Jocelyne Hammond, Arlene Wilson, Bob Steenson and John Anderson

■ Management – Sheila Lafrance, Property Manager and Sandra Kamaluddin, Property Administrator, GPMS.

➤ **Procedural items**

■ Adoption of Minutes

■ Business arising from Minutes

■ Presentation and Adoption of Financial Statement for period ending July 31, 2017.

■ Correspondence reviewed - (generally resident related)

➤ **OTHER BUSINESS**

• **Elevator Modernization**

Thyssen Elevator maintenance contract was approved. Soberman Engineering to oversee modernization project. Start date to be confirmed.

• **Garage Restoration**

SPG Engineering inspected water leak in garage. Report was submitted for tender and contract.

• **Canopy Roof**

A test was completed due to water leaking from the Canopy Roof. Repairs are to be scheduled.

Next meeting

Board – September 19, 2017.