



**Summary
Sept. 19, 2017**

Attendance

- Board Members – Steve Harker, Jocelyne Hammond, Arlene Wilson, Bob Steenson and John Anderson
- Management – Sheila Lafrance, Property Manager and Sandra Kamaluddin, Property Administrator, GPMS.

➤ **Procedural items**

- Adoption of Minutes
- Business arising from Minutes
- Presentation and Adoption of Financial Statements for period ending August 31, 2017.
- Correspondence reviewed - (generally resident related)

➤ **OTHER BUSINESS**

• **Elevator Modernization**

ThyssenKrupp Elevator was contracted for Modernization project. Work is expected to begin in January, 2018.

• **Garage Restoration**

SPG Engineering submitted tender for contract. Project start date to be confirmed. Repairs are expected to last about seven months.

• **Canopy Roof**

Water test on building Front Canopy confirmed that Roof drain is leaking. Repairs to be scheduled.

• **Visitors Parking Permits**

Effective immediately residents purchasing Visitors Parking Permit are required to pay by Cheque or Money Order.

Next Board meeting – October 17, 2017.