

## **BOARD MEETING SUMMARY**

**October 17, 2017**

### ➤ **Attendance**

- Board Members – Steve Harker, Jocelyne Hammond, Bob Steenson, John Anderson and Arlene Wilson.
- Management – Sheila Lafrance, Property Manager and Sandra Kamaluddin, Property Administrator, GPMS.

### ➤ **Procedural items**

- Adoption of Minutes
- Business arising from Minutes
- Presentation and Adoption of Financial Statement for period ending September 30, 2017.
- Correspondence reviewed - (generally resident related)

## **OTHER BUSINESS**

- **Canopy Roof**  
Due to water leaks and damage, Canopy roof and light fixtures to be repaired/replaced.
- **Garage Restoration**  
Restorers Group was approved for Garage project. Start date to be announced.
- **Interlocking Bricks**  
Damage Interlocking bricks on property to be relevelled.
- **Elevator Modernization**  
Contract in place - Project to begin in January, 2018
- **Cashless Office**  
Effective immediately, residents purchasing Visitors permit are required to pay by cheque or money order.

### **Next meeting(s)**

Board – November 21, 2017.