

TO BE COMPLETED BY OWNERS WHO HAVE LEASED THEIR UNITS

SUMMARY OF LEASE OR RENEWAL (FORM 5)

(Clause 83 (1) (B) of the *Condominium Act, 1998*)

TO: DCC 19

1. This is to notify you that:

- A written or oral (strike out whichever is not applicable: Lease, Sublease, Assignment of Lease)

OR

- A renewal of a written or oral (strike out whichever is not applicable: Lease, Sublease, Assignment of Lease) has been entered into for:

Dwelling Unit(s)_____ Level_____

Parking Unit(s)_____ Level_____

Locker Unit(s)_____ Level_____

On the following terms:

OWNER 1

OWNER 2

NAME		
OFFSITE ADDRESS		
EMAIL		
TELEPHONE/CELL		

TENANT 1

TENANT 2

NAME		
ADDRESS		
EMAIL		
TELEPHONE/CELL		
COMMENCEMENT DATE		
TERMINATION DATE		

2. I (We) have provided the above-designated lessee(s)/sublessee(s) with a copy of the declaration, by-laws, and rules of the Condominium Corporation.
3. I (We) acknowledge that, as required by subsection 83 (2) of the *Condominium Act, 1998*, I (We) will advise you in writing if the above-designated lease/sublease/assignment of lease is terminated.

Signature of Owner 1

Signature of Owner 2

Dated this _____ day of _____, 20__

Dated this _____ day of _____, 20__

PLEASE EMAIL COMPLETED FORM TO: INFO@CITYSITESPM.COM