

January 31, 2025

**ATTENTION ALL OWNERS/RESIDENTS**  
**WEST STAIRWELL RENOVATION**

Please be advised that the Board of Directors have approved for the West Stairwell to be renovated. This project has an estimated time of 4 weeks for completion.

Contractors will be on site starting February 3, 2025. **The West Stairwell will be closed off to all owners and residents.** As we will be repairing the floors, you may experience smells from the epoxy. Fans will be running to try and eliminate the smell.

Please use the East Stairwell in case of an emergency or to enter/exit the building.

We thank you in advance for your understanding. Any questions or concerns please contact the management office.

Regards,

**CITY SITES PROPERTY MANAGEMENT INC. agents on behalf of DCC No. 19**

Vanessa Lewis  
Property Manager